GROUND TRANSPORT CARD APPLICATION - RIDESHARE

PORT HEDLAND INTERNATIONAL AIRPORT

Details

Company:

ABN:

Address:

Postal Address:

Primary Contact: Phone:

Mobile: Email:

Vehicle Details

Car Number	Vehicle Make	Vehicle Model	Car Registration	GT Card Number (Office Use Only)

On behalf of the all registered drivers, I hereby agree to abide by the Ground Transport Card Conditions of Use, as attached.

Name: Position:

Signature: Application date:

Email form to – enquiries@phia.com.au or return to the Airport Operations Office at Port Hedland International Airport, Monday – Friday 7.00am-3.30pm

GROUND TRANSPORT CARD APPLICATION - RIDESHARE

Port Hedland INTERNATIONAL AIRPORT
GATEWAY TO THE PILBARA

Office use only:

Approved by:	Account no:	
GT Card activation:	Issued date:	Receipt no:
Customer no:	Debtor no:	Amount Paid:

GROUND TRANSPORT CONDITIONS OF USE TAXI

PORT HEDLAND INTERNATIONAL AIRPORT

1. CONDITIONS OF USE

The following document outlines the operation of the car park, and the conditions of use at Port Hedland International Airport for registered Taxi/Rideshare vehicles;

- The Ground Transport Card (Card) enables users to utilise assigned parking areas at Port Hedland International Airport (PHIA). Upon completion and authorisation of the application form, a Card will be assigned to the registration of the vehicle on the application form. This Card will enable the user access to the Bus and Taxi/Rideshare car park only. All drivers must adhere to only parking in marked pick up zone and staging areas only.

- The Port Hedland International Airport utilises a Taxi Pre-Paid Card for taxi use. Users (taxi drivers/owners) register their vehicle through PHIA and load an amount against their vehicle parking card via the pay stations. The payment system will deduct the taxi amount on the system each time a person is collected and the card is swiped at the exit.

- A fee of $50.00 (incl. GST) applies for issuance and administration of each pass card.
- An additional administration fee of $35.00 (incl. GST) will apply each time an investigation or requested account or card related query is conducted on behalf of the card holder or for misuse of the card.

- For lost, stolen or damaged cards, a $50.00 (incl. GST) fee will be payable. You must contact PHIA on 08 9160 0500 to have the original lost or stolen card suspended. If a card is lost or stolen the card holder will be liable for any incurred charges at standard tariffs until the card is suspended. Standard airport parking tariffs outlined below:

  Pick up fee
  $4.00 per pick up

- If Cards are no longer required, please return to the Airport Operations Office.

- Each Card remains the property of the PHIA.

- Account holders are responsible for the management of their own use of the Card.

- Each Card will have an anti-pass back function activated to prevent misuse. This means you cannot hand the Card back to another car to swipe in; you can only swipe in and then you must swipe out.

- Any breaches of the Airport Parking Area Conditions of Entry will incur an infringement and possible revocation of the Card. Tailgating is monitored and if proven the Card will be revoked.

- Misuse of the non-passenger slip lane will incur a 12-month ban. You **CAN ONLY** use the slip lane if you have **NOT** collected a passenger.

- It is an offence to bring or consume alcohol at Port Hedland International Airport except in the areas within the terminal building licensed under the *Liquor Control Act 1988.* Any person found consuming alcohol, supplying alcohol for consumption by them or others, or supply on behalf of another person within the airport boundary will face immediate removal from the airport and be reported to Police and Department of Transport.

- Port Hedland International Airport will be entitled to recover the cost of repairing or replacing any damage to the Carpark or Carpark control equipment caused in any way by your vehicle. It is therefore a requirement that all vehicles using Port Hedland International Airport have current and adequate insurance.

GROUND TRANSPORT CONDITIONS OF USE TAXI & RIDESHARE

PORT HEDLAND INTERNATIONAL AIRPORT

- The fees stated in this document are correct as of 1 July 2026. Port Hedland International Airport reserves the rights to review and change fees and charges without notice.

- Card applications are processed Monday – Friday between 7.00am - 3.30pm, at the Airport Operations Office located adjacent to the Airport Terminal. You will be required to keep your card amounts up to date and positive. You will also have complete control over your card.

- **Taxi vehicles are authorised to utilise the drop-off zone located at the front of the PEDESTRIAN forecourt for delivering customers to the Airport only, not to collect fares or prebooked rides. Misuse of the drop-off zone will also result in a ban of 12-months from the airport.**

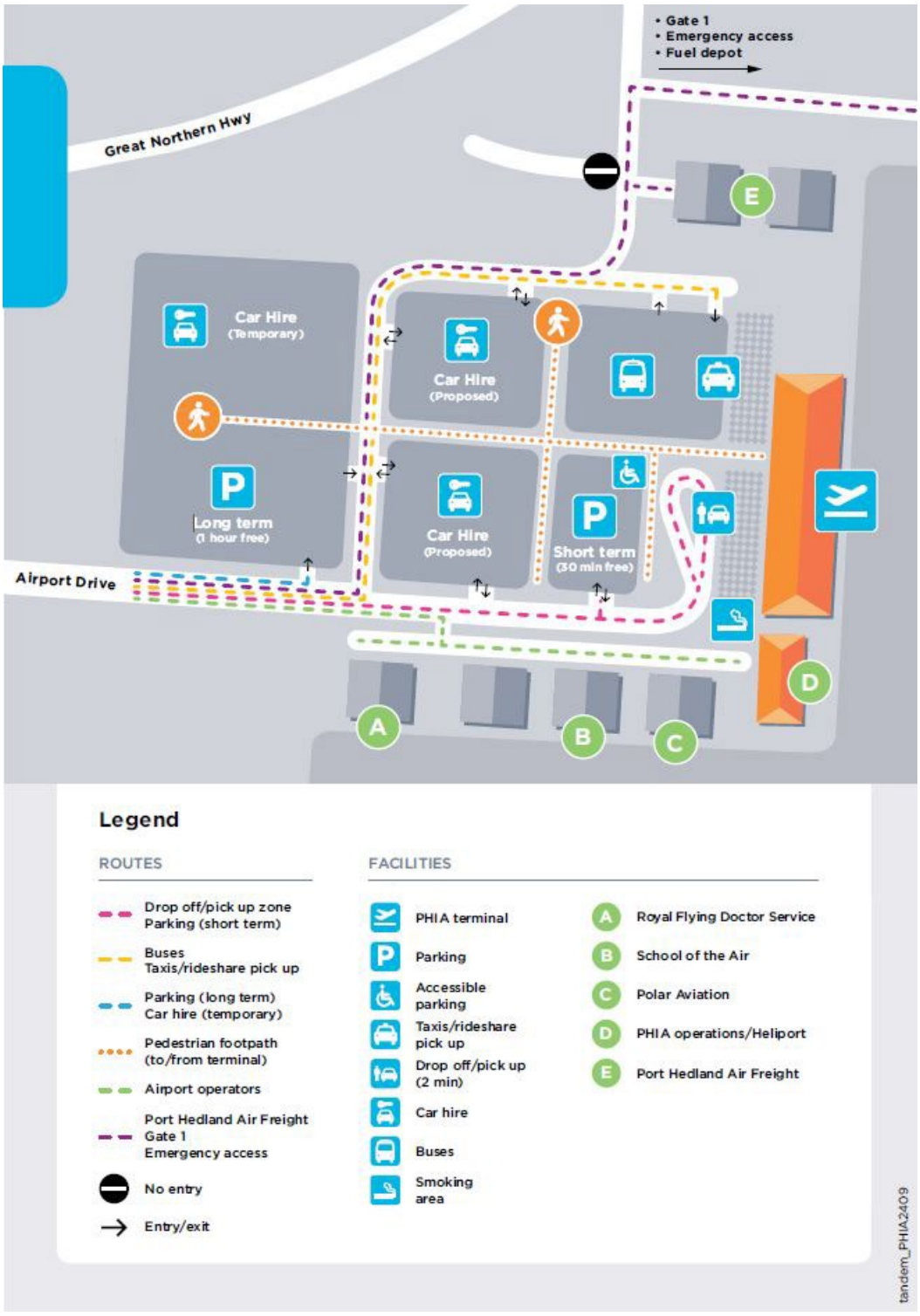
GROUND TRANSPORT CONDITIONS OF USE TAXI & RIDESHARE

PORT HEDLAND INTERNATIONAL AIRPORT

2. PREVENTING DAMAGE TO YOUR CARD

a. Do not leave your Card in your vehicle as excessive heat will warp the Card.
b. Do not cut or bend your Card.

3. AIRPORT MAP



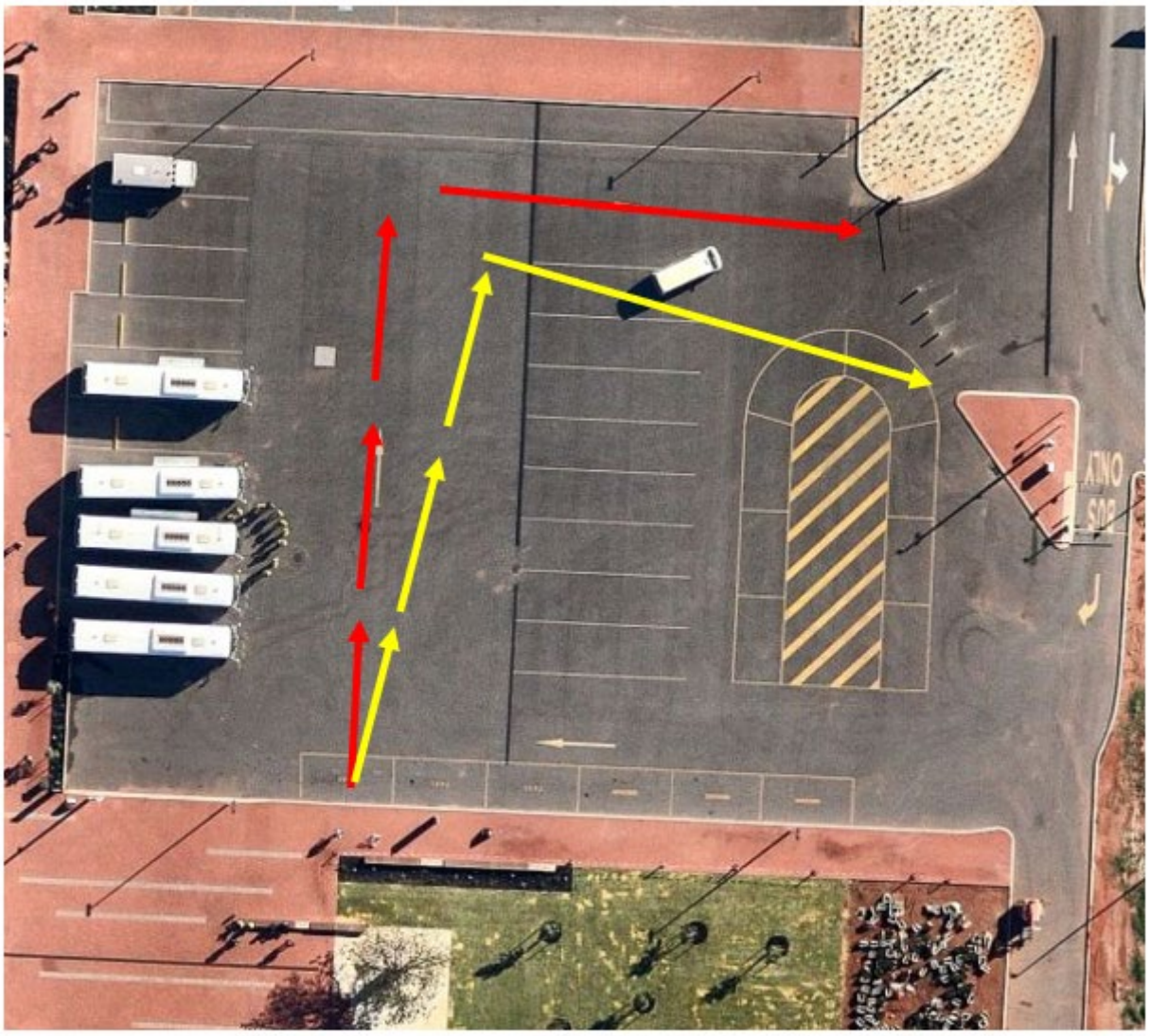
GROUND TRANSPORT CONDITIONS OF USE TAXI & RIDESHARE

PORT HEDLAND INTERNATIONAL AIRPORT

4. EXITING WITH OR WITHOUT A PASSENGER

- When collecting a passenger from the Taxi pick up zone you MUST use the exit (boom gate) as per the below diagram.
- When NO passenger is collected from the Taxi or Rideshare pick up zone the slip lane can be used for exit. This will ensure you are not charged.

Please note. This area is monitored by CCTV and any misuse of the non-chargeable slip lane will be reported to Police and Department of Transport and will result in the driver being banned from the airport for 12-months.



Exit with chargeable fare (Passenger)

Exit without chargeable fare (NO Passenger)